

भारत सरकार

कार्यालय आयुक्त सीमा शुल्क (निवारण), पटना

5वीं मंजिल. केन्द्रीय राजस्व भवन. बीर चन्द्र पटेल पथ, पटना-800001.

वाहनों को काम पर रखने हेतु निविदा सूचना आमंत्रित

सीमा शुल्क (नि.) आयुक्तालय, पटना के द्वारा मुख्यालय एवं इसके अधिनस्थ कार्यालयों के लिए 12 वाहनों को काम पर रखने हेतु ख्याति प्राप्त टैक्सी प्रचालक / सेवा प्रदाता से मिड साईज वाहन या एस.यू.वी के लिए <https://eprocure.gov.in/eprocure/app> पर ई-निविदा आमंत्रित की गयी है जिसका टेंडर आई.डी. निम्नलिखित है। वाहन 03 वर्ष से अधिक से पुराना नहीं होना चाहिए। ।

क्लस्टर	I	II	III	IV	V	VI
टेंडर आई.डी.	2017_DREV_199452_1	2017_DREV_199588_1	2017_DREV_199591_1	2017_DREV_199592_1	2017_DREV_200387_1	2017_DREV_200402_1
क्लस्टर	VII	VIII	IX	X	XI	XII
टेंडर आई.डी.	2017_DREV_200411_1	2017_DREV_200414_1	2017_DREV_200419_1	2017_DREV_200422_1	2017_DREV_200423_1	2017_DREV_200426_1

विस्तृत निविदा के कागजात/ नियम व शर्तें विभागीय वेबसाईट [www.customspatnazone.bih.nic.in](http://www.customspatnazone.bih.nic.in), [www.cbec.gov.in](http://www.cbec.gov.in) एवं <https://eprocure.gov.in/epublish/app> से प्राप्त की जा सकती है।

विभाग किसी भी निविदा या सभी निविदाओं को बिना कोई कारण बताये अस्वीकार करने का अधिकार रखता है।

संयुक्त आयुक्त (का.व स.)  
सीमा शुल्क मुख्यालय, पटना

सी.नं.1(7)01-136/सी.शु./जि.एल./एच.वी./15/पार्ट-IV

दिनांक: 08.05.2017

प्रतिलिपि आवश्यक कार्यवाही हेतु प्रेषित -

1. अधीक्षक (प्रणाली), सीमा शुल्क (निवारण) मुख्यालय, पटना। विभागीय वेबसाईट पर निविदा प्रकाशित करने हेतु।
2. हिंदुस्तान (हिंदी संस्करण में) और दैनिक जागरण। यह अनुरोध है कि बेटा बचाओ, बेटा पढाओ (बीबीबीपी) का प्रचार भी शामिल हो। (पूर्ण बिहार)

संयुक्त आयुक्त (का.व स.)  
सीमा शुल्क मुख्यालय, पटना

**GOVERNMENT OF INDIA**  
**OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)**  
5<sup>th</sup> Floor, Central Revenue Building, Bir Chand Patel Path, Patna – 800001.

C. No. I(7)01-Cus/GL/H.V./2017

Date: 03.05.2017

Notice for inviting Cluster wise Tenders for hiring of vehicle

on <https://eprocure.gov.in/eprocure/app>

E-tenders are invited from the reputed taxi operator/ service providers for hiring of 12 Nos. of vehicles as model, period of validity of awarding tender, financial limit, distance limit and station mentioned below on monthly basis (exclusive of Service Tax, if any) from Service providers for Customs (P) Hqrs., Patna and its subordinate offices.

Cluster	Tender ID on CPPP	Type of vehicle	Name of vehicle	No. of vehicles required	Station for hiring vehicle	Maximum kms to be run in a month	Maximum hiring charges per vehicle excluding Service Tax (In Rs)	Earnest Money Rs.	Tender period from the date of contract	Last date & time of submission	Date & time of opening of bid
I	2017_DREV_1994_52_1	Mid Size Vehicle	Ciaz/ Etiods/ Honda Amaze/ Baleno (Delta) or equivalent	01	Hqrs., Patna	2000 Kms (20/25 days)	40,000/-	2,000/-	02 Yrs	24.05.17 13:00 Hrs	25.05.17 13:00 Hrs (Technical Bid)  29.05.17 13:00 Hrs. (Financial bid)
II	2017_DREV_1995_88_1	SUV vehicles (Not older three years)	Innova (with safety features)	01	Hqrs., Patna	2500 Kms (30/31 days)	40,000/-	2,000/-	02 Yrs		
III	2017_DREV_1995_91_1	SUV vehicles (Not older three years)	Scorpio/ Xylo/ like vehicle except sumo	01	Hqrs., Patna	2000 Kms (20/25 days)	40,000/-	2,000/-	02 Yrs		
IV	2017_DREV_1995_92_1	Mid Size vehicles (Not older three years)	Etios/ Swift D'Zire or like vehicle (with safety measures)	01	GIA, Gaya	2000 Kms (20/25 days)	40,000/-	2,000/-	02 Yrs		
V	2017_DREV_2003_87_1	SUV vehicles (Not older than three years)	Scorpio/ Tata Safari/Xylo or similar (with safety measures)	01	Muzaffarpur Divn.	2000 Kms (20/25 days)	40,000/-	2,000/-	02 Yrs	29.05.17 13:00 Hrs	30.05.17 13:00 Hrs (Technical Bid)  01.06.17 13:00 Hrs. (Financial bid)
VI	2017_DREV_2004_02_1		Bolero/ Tata safari/Sumo or similar (with safety measures)	01	Sitamarhi Circle	2000 Kms (20/25 days)	40,000/-	2,000/-	02 Yrs		
VII	2017_		Scorpio/	01	Motihar	2000 Kms	40,000/-	2,000/-	02		

	DREV_2004_11_1		Tata Safari/Xylo or similar (with safety measures)		i Divn.	(20/25 days)			Yrs		
VI II	2017_DREV_2004_14_1			01	Forbesganj Divn.	2000 Kms (20/25 days)	40,000/	2,000/-	02 Yrs		
IX	2017_DREV_2004_19_1			01	LCS Jogbani	2000 Kms (20/25 days)	40,000/	2,000/-	02 Yrs	01.06.17 01:00 Hrs	02.06.17 13:00 Hrs (Technical Bid)  06.06.17 13:00 Hrs. (Financial bid)
X	2017_DREV_2004_22_1		Bolero/Tata safari/Sumo or similar (with safety measures)	01	Kishanganj Circle	2000 Kms (20/25 days)	40,000/	2,000/-	02 Yrs		
XI	2017_DREV_2004_23_1		Scorpio/Tata Safari/Xylo or similar (with safety measures)	01	LCS Raxaul	2000 Kms (20/25 days)	40,000/	2,000/-	02 Yrs		
XI I	2017_DREV_2004_26_1			01	LCS Raxaul / Hqrs., Patna	2000 Kms (20/25 days)	40,000/	2,000/-	02 Yrs		

The tender Enquiry documents can be downloaded from the official website [www.eprocure.gov.in](http://www.eprocure.gov.in) (CPP Portal), [www.cbec.gov.in](http://www.cbec.gov.in) and <http://customspatnazone.bih.nic.in/> from 03.05.2017 onwards. However, the online bids have to be submitted only on [www.eprocure.gov.in](http://www.eprocure.gov.in). Digitally signed Annexure 'A' and 'C' has to be uploaded in Technical bid with relevant documents, Annexure 'B' in BoQ/ pdf format has to be uploaded in financial bid and Annexure 'D' will be provided to the successful bidder during awarding of tender for furnishing of agreement paper to this office which will be made between the firm and this office.

#### TERMS AND CONDITIONS:

##### A) Terms and Conditions for Prequalification, Technical Bids and financial bids:

- 1) The service provider should have a well-established agency engaged in the hiring of vehicles.
- 2) The bid should be for monthly hire charges (exclusive of service tax). The vehicles should not be older than three year from the date of issue of tender.
- 3) All the aforesaid vehicles are hired for the period of two year from the date of submission of agreement paper in Annexure 'D' after submission of awarding of tender and shall be commercially registered.
- 4) The service provider should be eligible to hire out vehicle as per the RTO norms. It is the sole responsibility of the service provider to obtain necessary permission/ certificate, if any from RTO or other Transport Agencies, as required.
- 5) The service provider should ensure that the vehicle is covered under comprehensive insurance policy during the period of contract. In event of the accident, the claim for the damage of property or injury to third party shall be settled by the service provider himself. The department will not have any liability.
- 7) The service provider should ensure that the vehicle complies with the norms of pollution control and obtain 'PUC' i.e. "Pollution Under Control" Certificate, from time to time, from competent authority under the period of contract.

- 8) The bid should be given for monthly rental basis which would include all charges. The hiring charges will be paid to the service provider on monthly basis. TDS and other taxes as applicable will be deducted from each bill, as applicable.
- 9) Service provider should provide to the department, the complete details of vehicles, certified copies of the RC books alongwith the copy of the valid comprehensive insurance policy. Further, the service provider should ensure that the comprehensive insurance policy for the vehicles in force during the entire period of contract, if giving bid for old vehicle. For new vehicle, the same has to be submitted within 5 days of awarding of tenders.
- 10) Any person who is in government service or any employee of the department is not a partner directly or indirectly, with the service provider.
- 11) Inspection of the vehicles will be done before finalizing the contract and also periodically by the competent authority.
- 12) The service provider shall submit two different tenders viz. Technical Bid and Financial Bid.
- 13) The Technical Bid shall contain the number of years of experience of the service provider in this field, the make and model of the vehicle offered, date of manufacture, Registration Number of vehicle offered, details of permit if any required for hiring vehicles, Insurance details, PUC details, Service Tax Registration Number & PAN Number of service provider in Annexure 'A'. There shall be not mentioned of any financial matters such as amount quoted per month etc. in the Technical bid. Upon observance of any such mention in the Technical bid, the tender will be summarily rejected. The technical bid should also contain a declaration by the service provider that he is agreeable to all the terms and conditions as above mentioned and the vehicle is being offered only after being satisfied with the said terms and conditions.
- 14) The Financial bid will be opened only if the Technical bid is found to be satisfactory.
- 15) The Financial Bid shall contain the amount quoted for per month hiring charges for the period of hire, in terms of the departmental requirement as in preceding paragraphs.
- 16) Before finalization of contract, the condition of vehicles and driver's proficiency would be checked by conducting driving trials. If the condition is found to be not satisfactory, the bid will be summarily rejected.
- 17) The service provider shall enter into an agreement on the stamp paper with paper with appropriate stamp duty, within 5 days from the date of communication of acceptance of his offer, by this office.
- 18) The Commissioner of Customs (Preventive) Patna reserves the right to require fulfillment of other conditions, not expressly mentioned which are consistent with use of vehicle on hire with this office and to reject any or all tenders without assigning any reason there for.
- 19) Only those service providers should apply who agree to unconditionally abide by the above terms and conditions. Conditional acceptance or proposing modification of any condition/s will invalidate the tender.
- 20) The successful bidder shall not be allowed to sublet / subcontract the contract to any other contractor.
- 21) Bidder has to produce the vehicle before the competent authority to watch the Condition of vehicle (for old vehicle) before opening of financial bid.

**B) Earnest Money and Performance Security:**

- 1) **Earnest Money Deposit (EMD):** An Earnest Money Deposit, as per aforesaid schedule will have to be submitted while applying for the contract in the form of Demand Draft in favor of Assistant Chief Account Officer, Customs (P) Hqrs., Patna for the amount of Rs. 2,000/- without which the quotations will not be considered. **The demand draft in original has to be reached to the the Administrative Officer, Customs (P) Hqrs., 5<sup>th</sup> floor Central Revenue Bir Chand Patel Path, Patna-800001 before opening of technical bid.** However, scanned copy of Demand Draft has to be uploaded as proof of EMD in technical bid folder on CPPP. The EMD amount will be returned to the unsuccessful bidders after the finalization/ completion of tender.
- 2) **Performance Guarantee (Security Deposit):** The successful bidder will be wholly and solely responsible for any damage/levy/daim will be liable to pay the said damage/levy/daim. In this context, the successful bidder will deposit Rs.5,000/- (Rs. five thousand Only) as performance security which is non-interest bearing in the shape of Bank Guarantee issued by a Nationalized Bank only drawn in favour of the Assistant Chief Account Officer, Customs (P) Hqrs. payable at Patna. The said performance security will be deposited at the rate of Rs. 5,000/- per vehicle/ cluster. The security deposit will be refunded only after the expiry of the contract. The deposit is liable to be forfeited, if during the period of contract the services of the contractor are found to be unsatisfactory in any respect, and/or if any of the conditions of the contract is contravened/breached, and/or towards any damage caused due to negligence of the contractor or his employees. This forfeiture will be in addition to any action by the department that the contractor firm any invite upon themselves due to any of the reasons.
- C) **Bid Submission procedure:** Bid shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Service Providers have to follow "Instructions to Bidder for Online Bid Submission" provided in the "Annexure- I" for online submission of bids:
  - (a) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document
  - (b) Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case, if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tendered is liable to be banned.
  - (c) Intending service providers are advised to visit against CPPP website <http://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/addendum/amendment. The service provider will have to produce the vehicles along with driver at the time of finalization of the bids. Bids of service providers not having the requisite vehicles will not be entertained.

**D) General Terms and Condition after awarding tenders:-**

- 1) The hired vehicles should be available at office premises for executing prompt action as directed by departmental officers everyday for 30/31 days for Cluster-II and 20/25 days for (Cluster I to XII except Cluster II) in a month (including Saturday, Sundays & holidays, if required by the department) for a time of 10 to 12 hours per day. It will also be used to make out-station trips and can be called during odd hours, when required. During outstation trips, the vehicles should be available at all times with non restriction of hours.

- 2) In the course of the official work, the vehicles may also be required to be used, as and when required, beyond the geographical jurisdiction of Hqrs./Division/LCS/ Circle of this Commissionerate, Patna.
- 3) The vehicles with the drivers would be placed at the disposal of department as and when required. The department would be free to use the hired vehicles in any manner for carrying officials, materials, records etc., as per requirements and the firm will not have any objection to it.
- 4) The hiring charges shall be on the basis of zero based mileage i.e. mileage starting/ending from/at aforesaid Hqrs./respective Division/ LCS/ circle offices of Commissionerate, Patna..
- 5) The department will be liable to pay the hiring charges and service tax only. Other liabilities like monthly charges of Drivers, Repairs and Maintenance of vehicles, Insurance, PUC, Petrol/Diesel, Oil and any other incidental expenses including outstation stay of the driver, shall be borne by the service provider. In case of any mishap/accident, all the claims arising out of it, shall be met by the service provider. In any case, the department is not liable to pay any other charges in addition to above.
- 6) The vehicle's interiors should be equipped with all the useful and required accessories and the department can ask for any new accessory and or change in interiors, when felt necessary.
- 7) The service provider should deploy well experienced drivers having a valid driving license for the hired vehicles. Service Provider should ensure that, the drivers on duty are well behaved and wear decent uniform and are well conversant with road routes in Bihar (preferably Jharkhand too) and local language. The vehicles should be legally utilizable all over Bihar (preferably Jharkhand too) and in neighboring states. The driver of the vehicle should be equipped with mobile telephone in full working conditions at all times.
- 8) The vehicles should be in excellent running condition with proper exteriors and new interiors & upholstery.
- 9) In order to ensure day to day smooth functioning, the service provider shall not change the vehicle, once hired. In case of emergency, the said changes may be done with the prior intimation/permission. In case, wherein a regular vehicle cannot be provided for any reason including repairs, servicing, breakdown etc., a replacement vehicle of similar category will be provided immediately in place of the regular vehicle.
- 10) The service provider shall provide fire extinguisher in the vehicles.
- 11) The driver would have to be approved by the department after being used for a week. The driver once approved by the department should not be changed over a period of contract unless an exigency arises or he fails to provide service upto the satisfaction of the department.
- 12) The driver of the vehicle shall maintain a "Log Book" for the movement of the vehicle in the format prescribed by the Department and shall submit the extract every month before 5th of the next month alongwith bill and duty slip.
- 13) The service provider should also have 24 hours working telephone so that he can be called in case of any problem pertaining to the vehicle or the driver.
- 14) It will be the responsibility of the service provider to ensure that the vehicle is washed, exteriors are polished and interiors are vacuum cleaned /washed/dry cleaned at regular

intervals. If the vehicle is dirty then the officer can refuse to use it and penalty would be imposed upon the service provider.

- 15) The service provider should ensure the proper maintenance of battery, coolant, oil type pressure periodically.
- 16) The vehicle will be parked in the office premises or in any other premises as required by the department. In case it is required to be parked in service provider's premises then no dead mileage would be payable from the service provider's premises to starting point and vice-versa. Mileage will be counted from the point of reporting as desired by department.
- 17) The service provider should ensure that in normal circumstances the fuel tank should never be less than half of the tank capacity. For outstation trips, the driver should be provided ample cash by the service provider, to take care of extra fuel usage and other charges/expenses.
- 18) The department will not be under any obligation, legal or otherwise, to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognizes no employer-employee relationship between the department and the personnel deployed by the service provider. The department shall not be responsible financially or otherwise for any injury to the vehicle or driver or person deployed by the service provider for the period of contract.
- 19) During the period of the contract, the vehicle or the driver shall not be employed by the service provider for providing any service to any person other than the Department; Once hired, the vehicle will not be put to use for other purposes, and the vehicles and drivers will work under the overall supervision of the Department for which they will do all as is necessary.
- 20) The contract can be terminated by the department without assigning any reason by giving an advance notice of 15 days.
- 21) The service provider shall not terminate the contract without prior notice of at least one month.
- 22) In the event of re-organization or structural changes of the department/zone/Commissionerate, the number of vehicles hired may be reduced/increased as per the requirement of the department or the agreement may be cancelled/terminated without any prior intimation.

**E). Terms & Condition for payments:-**

The billing will be done on monthly basis. The monthly bills, in duplicate, shall be submitted to the concerned vehicle in-charge within 1<sup>ST</sup> week of every subsequent month. The department will not make any advance payment. The vehicles will be used, generally, for a maximum distance of 2000 kms (2500 Kms for Cluster II only) as per aforesaid schedule. However in rare circumstances when it may be required for over 2000 kms (2500 Kms for Cluster II only) in a month the payment would be made on per kilometer basis.

**F) Penalty Provision:-**

A penalty of Rs. 500/- per vehicle will be levied and deducted from the bill if any vehicle or driver or agency/ firm fail to meet effective terms and conditions on any day. Time is of essence in official matters. The vehicle with driver should invariably reach before the

appointed time whenever called. If the driver (with vehicle) reaches after the scheduled/given time, the department would be within its rights to refuse the vehicle and impose penalty upon the service provider. On every occasion that driver or the vehicle is not able to reach at the appointed time, pro-rata deduction for that day and an additional penalty of Rs. 500/- per day would be imposed and deducted from the monthly bill.

In case of dispute the decision of the Commissioner of Customs (Preventive) Patna shall be final and binding.

The Commissioner of Customs (Preventive) Patna reserves the right to reject or ignore any bid either in full or part without assigning any reason thereof.

This issues with the approval of Commissioner, Customs (Preventive) Patna.

Administrative Officer,  
Customs (Preventive) Hqrs., Patna



TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub:- Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender /Work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: \_\_\_\_\_

\_\_\_\_\_ as per your advertisement, given in the above-mentioned website(s).

2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), Schedule(s), etc.), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.

5. I/We do hereby dedare that our firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking.

6. I/We certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect/untrueor found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official seal)

## ANNEXURE – A

TECHNICAL BID

(Technical bid for the Vehicle ..... for ..... kms) Cluster No. ....

1.	Name of firm/Company/Agency (Copy of Shop Act/ Company Registration Certificate should be enclosed, if available)			
2.	Name and Address of bidder or firm:			
3.	Mobile no. of Bidder:			
4.	PAN No. (enclose self attested copy of proof):			
5.	Service Tax Registration no. (enclose self attested copy of proof):			
6.	Name of the Vehicle:			
7.	Details of the Earnest Money:-			
	(i) Name of the Bank:			
	(ii) B. D. No. & Date:			
	(iii) Amount:			
8.	Whether providing new vehicle (Write YES or NO)			
9.	Name / Model and year of manufacture of Vehicle	Vehicle name / model	Year of manufacture	Whether Commercially registered or not
10.	RC Book No. for each vehicle (enclose self attested copy of proof )			
11.	Kms run by the vehicle upto date of filing of tender			
12.	Whether blacklisted by any Central / state Government or Central / State Government under takings? If blacklisted, indicate details.(submit the affidavit about non-blacklisting in prescribed format)			
13.	Whether convicted any court of law? If convicted, indicate details and enclosed a self attested copy of the court's order.			

\* Not applicable for the bidder who wants to give a new vehicle if the contract is awarded to him.

## DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any state; I/we will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorized Signatory with date)

The eligible vehicles details only should be included. The following documents are to be furnished/ uploaded by the Service Provider along with Technical Bid as above:

- i) Signed and Scanned copy of proof for payment of Earnest Money Deposit. (The original D.D. for earnest money has to be sent to the Joint Commissioner (P&V), Customs (P) Hqrs., Patna, 4<sup>th</sup> Floor Central Revenue Building, Bir Chand Patel Path, Patna-800001 in sealed envelope before opening of technical bid)
- ii) Signed and Scanned copy Certificates like PAN No., Service Tax Registration (if applicable), ESI, EPF Registration etc.
- iii) Signed and Scanned Copy of Tender Acceptance Letter & Letter of authorization to submit bid.
- iv) An undertaking (self-certificate in Annexure 'C') that the agency hasn't been blacklisted by a Central/State/ UT Government institution and there has been no litigation with any government department on account of IT services.
- v) Signed and Scanned Copy of Technical Bid Format.

ANNEXURE – B FINANCIAL BID

PRICE/FINANCIAL BID DOCUMENT

(a) Price bid undertaking

(b) Schedule of price bid in the form of BOQ\_Vehicle.xls / pdf

(a) PRICE BID UNDERTAKING

From: (Full name and address of the Bidder)

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To,

The Commissioner,

Customs (Preventive) Patna.

Dear Sir/Madam,

I submit the Price Bid for \_\_\_\_\_ and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, Annexure B inclusive of all applicable taxes except Service Tax.

Yours faithfully,

Signature of Authorized Representative

(b) Schedule of price bid in the form of BoQ\_vehicles.xls

The below mentioned Financial Proposal/Commercial bid format is provided as BoQVehicle.xls along with this tender document at <http://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ\_Vehicle.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned:

Cluster No.-				
Category of Vehicle	Location	Model A/w	Rate per month in Rs. (Exclusive of Service Tax)	Extra Km. and Extra hours charge in Rs.
Mid Size Vehicle		Vehicle Model:		
SUV vehicle		Vehicle Model:		

1. The rates shall be quoted in Indian Rupee only.
2. The rates will be inclusive of all taxes (except Service Tax), fees, levies, etc. and any revision in the statutory taxes, fees, etc. will be the responsibility of the Bidder.
3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
4. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

Signature of Authorized Signatory with date

Name & full address:-

Telephone No.-

Office-

Residential-

ANNEXURE – C

UNDERTAKING BY THE BIDDER

I/We undertake that my/our firm M/s ..... has not been blacklisted by any Govt. Department/Public Sector Undertaking/Autonomous Body.

2. I ..... Son/Daughter/Wife of Shri ..... Proprietor/Partner/Director/Authorized signatory of M/s ..... am competent to sign this declaration and execute this tender document.

3. I have carefully read and understood all the term and conditions of the tender and undertake to abide by them.

4. The information/documents furnished along with the above application is true and correct to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

5. I/We understand that in case any deviation is found in the above statement at any stage, my/our concern/firm/co. shall be blacklisted and shall not have any dealing with the Department in future.

Signature of the authorized  
Signatory of the firm/Company/Organization

Date:

Office Stamp/Seal

Place:

## CHECK LIST OF DOCUMENTS TO BE SUBMITTED

### BID CHECKLIST

Bidder is required to fill-up this checklist and enclose along with the envelope containing the Earnest Money

Sl. No.	Item Description	Yes/No	Bid Reference
1	Earnest Money Enclosed		
2	Tender Acceptance Letter		
3	Letter of authorization to submit bid		
4	An undertaking that the agency hasn't been blacklisted		
5	Financial/Price Bid Undertaking		

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