

Sh. Apayakar, ...  
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21/12/16

GOVERNMENT OF INDIA  
OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)  
CENTRAL REVENUE BUILDING, BIRCHAND PATEL PATH, PATNA - 800 001.  
C.No.- II(3)03-Cus/ET/ 2013 Dated: 21.12.2016

OFFICE ORDER No. 11

Dated: 21.12.2016

In compliance with Department of Personnel & Training's O.M. No. 11013/9/2014-Estt.(A-III) dated 21<sup>st</sup> November, 2014, Aadhar Enabled Biometric Attendance System (AEBAS) machines have been installed in the Office of the Commissioner, Customs (P) Hqrs., Patna and Office of Chief Commissioner, Customs (P) Zone, Patna at 4<sup>th</sup> Floor & 5<sup>th</sup> Floor, C. R. Building, Patna.

2. The Aadhar Enabled Biometric Attendance System (AEBAS) will be Monitored by Superintendent (Establishment) for attendance purpose. Any System related issues in the AEBAS will be dealt by Superintendent (Systems).
3. All the officials/Staff are required to mark their arrival and departure time in the Biometric Based Attendance System machine without any exception. This is effective from 22.12.2016.
4. The office timings are from 9.30 AM to 06.00 PM with 30 minutes of lunch break from 1.30 PM to 02.00 PM and these are to be scrupulously followed. Each official has to put in at least 40 Hrs. of work time for the full 05 days a week.

Sd/-

Commissioner  
Customs (P), Patna  
Dated: 21.12.2016

C.No.- As above/ 11642 - 11742

Copy forwarded to:-

1. The Chief Commissioner, Customs (P) Zone, Patna.
2. The Assistant Commissioner (Systems), Customs (P) Hqrs., Patna - Officers of System shall assist the Officers/Staff in marking their attendance for one week.
3. All the Officers/Staff of Customs (P) Commissionerate, Hqrs., Patna.
4. All the Officers/Staff of the Office of Chief Commissioner, Customs (P) Zone, Patna.
5. All Deputy/Assistant Commissioner of LCS, Divisions & GIA for information. They are required to make the EBAS operational by the end of this month positively for all Staff & Officers stationed at your offices.
6. The Superintendent (Systems), Customs (P), Hqrs., Patna for uploading in the departmental website.
7. Notice Board/Guard File.

Sd/-  
Commissioner  
Customs (P), Patna